

DRAFTING GUIDELINES FOR AUTHORS

- ❖ Articles submitted must be unpublished and may not be published at the same time in any other journal.
- ❖ Articles may be submitted in Spanish, English, French, Italian, German or Portuguese.
- ❖ Length must not exceed 25 pages DIN-A4, using one-and-a-half line spacing (1.5) and saved in a Word format.
- ❖ Articles must have a title, an abstract and key words in Spanish/original language and in English.
- ❖ Notes shall be footnotes, referenced using superscript.
- ❖ The font to be used is «Times New Roman», 12-point type size, using one-and-a-half line spacing (1.5). For footnotes use 10-point type size.
- ❖ The required resolution for images is 300 pixels per inch. Images must be numbered sequentially and include a text file with captions.
- ❖ Only use italic lettering for titles of works and foreign words (i.e. words in languages other than that in which the article is written).
- ❖ Angled quotation marks («...») should be used to set off speech, quotations and phrases. Double quotation marks (“...””) should be used to set off quotations or words within quotations.

e.g.: «We ordered the Egyptians to roam our kingdoms and manors “with their wives and children”, so that from the day this law...».

- ❖ Citations longer than four lines should be offset from the main body of text. They should form an independent paragraph that is separated from adjacent paragraphs by a single line of space (i.e., one above and one below). Please also respect the following typesetting: no quotation marks, a font size of 11 points, single line spacing and a left margin of 2.5 cm.
- ❖ Reference lists should be drafted in the following fashion:

Monographs: Ch. Daremberg and E. Saglio, *Dictionnaire des antiquités grecques et romaines*, 4th ed., Barcelona, 1999, III, 43 - 48.

Chapters in collective works: Ch. Daremberg, “La República griega”, in E. Saglio (Ed.), *Dictionnaire des antiquités grecques et romaines*, 4th ed., Barcelona 1999, 325-354.

Articles from journals: J.F. Botrel, “De la historia de la literatura a la historia cultural: ensayo de autohistoriografía”, *Revista de Historiografía*, 1, 2004, 10-19.

❖ To cite a work already referenced:

Monographs: Daremberg and Saglio, *Dictionnaire... op. cit.*, 43 - 48.

Chapters in collective works or journal articles: Daremberg, "La República...", *loc. cit.* 325-354.